



MALMÖ ART ACADEMY

Lund University

Instructions for applicants to the
Master Programme of Fine Arts, 120 credits
2022/2023

Deadline for applications
1 March 2022

Deadlines and general information about applications to the Master of Fine Arts Programme at Malmö Art Academy

Deadline 1 March 2022 for applications including

1. Submitted application at <https://www.universityadmissions.se>
Double check that ALL your relevant grades are uploaded here.
2. Uploading of work samples in the Malmö Art Academy application portal
Register at <https://www.khm.lu.se/en/education/application-programmes> and upload:
 - 5-8 artistic work samples (digitally uploaded)
 - Presentation of artistic practise
 - Motivation letter describing why you are applying to Malmö Art Academy
 - Letters of recommendation (two is a minimum)
 - Supporting documents (relevant appendices)

You need to complete both steps in order for your application to be processed.

Deadline 7 March 2022 for supplementary documents

- Send in the correct documentation – see general instructions at www.universityadmissions.se
<https://www.universityadmissions.se/en/apply-to-masters/>
Please note that some documentation may be uploaded while other need to be submitted by post. Read the country specific instructions carefully!
- Note that citizens of other countries than Sweden must prove the exemption from tuition fees by uploading a copy of their passport or other valid proof of citizenship - see general instructions at <https://www.universityadmissions.se/en/apply-to-masters/>
NB! This also applies to citizens of the Nordic countries!
- Pay the application fee if required! Read more about it at:
<https://www.universityadmissions.se/en/apply-to-masters/>

Interviews during week 18 (notice to attend by phone call or e-mail)

Interviews will be held online: 2-5 May 2022.

Decision on admissions no later than week 20

Semester dates 2022/2023

Autumn semester 2022: 29 August 2022 – 15 January 2023

Spring semester 2023: 16 January 2023 – 4 June 2023

Contact information

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Instructions about Application

Application to the Master of Fines Arts Programme at Malmö Art Academy take place in two steps. First on Universityadmissions.se and then in the Malmö Art Academy application portal where work samples can be uploaded.

You need to complete both steps in order for your application to be processed.

1. Application at Universityadmissions.se

Visit www.universityadmissions.se and follow the instructions carefully. In order to find the programme quickly, enter programme code **LU-82600** in the search field. **Do not forget to choose Autumn 2022 as an option.**

Double check that ALL your relevant grades are uploaded here.

You will receive a confirmation of your application by email. This confirmation will include an application number. Please save your confirmation!

Take note of your application number and continue with the second step (see below). You need to fill in the application number in the electronic application form in step 2 in order to link your application at Universityadmissions.se with the work samples you upload in the Malmö Art Academy application portal.

2. Uploading of work samples in the Malmö Art Academy application portal

You need to register in the Malmö Art Academy application portal in order to upload work samples: <https://www.khm.lu.se/en/education/application-programmes>.

When you have registered as an applicant you will receive an email including login information and a registration number. Note that this registration number is different from the one you received at Universityadmissions.se. In the email you receive there is a link to an electronic application form in which you fill in your complete personal details and attach documentation in the form of 5–8 samples of your work

The application must also include a text with a presentation of your artistic practise, your work samples (context, background data or ideas, etc) and a motivation letter. In the letter of motivation you describe why you are applying to Malmö Art Academy. The application must also include at least two letters of recommendation from teachers or tutors from previous art schools. The application can also be accompanied by other relevant documents like letters of recommendation, texts related to your artistic work etc.

All supporting documentation is to be scanned and uploaded in the application form. NB! This does not refer to the formal grade transcripts, certificates, documents etc already uploaded or sent to University Admissions (see step 1).

Instructions about Work samples

Malmö Art Academy offers an education in Fine Arts, there are no requirements as to what specific kinds of work samples can be submitted with the application. You are free to choose which techniques to use for demonstrating your artistic ideas.

However, the following instructions apply for work samples:

A. General instructions

- An application must contain 5–8 uploaded work samples, in any technique.
- A completed online application including work samples is to be uploaded in the Malmö Art Academy application portal after registration at <https://www.khm.lu.se/en/education/application-programmes>. Remember that all work samples must be well documented and accompanied by a detailed description.
- All work samples need to be described in terms of a title, material, dimensions and year.

B. Technical instructions for digital work samples

- Each work sample can be documented with a maximum of 5 photographs/videos/sound files.
- Accepted file formats:
 - Pictures
 - ✓ JPG/JPEG
 - Audio
 - ✓ MP3
 - ✓ WAV
 - ✓ AIFF
 - Video
 - ✓ MP4/MPEG4
- NB! Applicants are responsible for the proper functioning of digital samples.

General

- State title, material, dimensions, year and length (minutes) for video/sound.
- Installations need to be documented as fully as possible

Video

- Video should be uploaded as MP4 (MPEG4).
- Largest size 2 GB per film, max 5Mbit/s
- If you apply with video works, the selection committee wants to see the whole work and not just extracts.
- For long video works, we would appreciate if you would attach a brief synopsis

Digital images

- Must be submitted as JPG
- Largest recommended size is 2 MB

Sound

- Must be submitted as MP3, WAV or AIFF.

Checklist

Application

Make sure that your application is filled in correctly. Changes can be made online until 23.59 on the last day of applications. Please check that you have:

- Submitted an application at www.universityadmissions.se and received an email confirming your application?
- Uploaded or sent all required supporting documentation to University Admissions?
<https://www.universityadmissions.se/en/apply-to-masters/>
- If you are a citizen of another country than Sweden: uploaded or sent in a copy of your passport or other valid proof of citizenship in order to prove your exemption from tuition fees?
- If required - paid the application fee <https://www.universityadmissions.se/en/apply-to-masters/>
- Chosen the right application form in the Malmö Art Academy application portal?
 - ✓ Bachelor of Fine Arts programme (180 credits)
 - ✓ Master of Fine Arts programme (120 credits)
 - ✓ Master of Fine Arts in Artistic Research programme (120 credits)
- Registered the application number you received from Universityadmissions.se, in the electronic application form in the Malmö Art Academy application portal?
- Provided your complete contact information, including your phone number, mobile number and email address?
- Uploaded 5–8 work samples?
- Enclosed a text with a presentation of your artistic orientation and the work samples (context, background data or ideas, etc.).
- Enclosed a motivation letter describing why you are applying to Malmö Art Academy.
- Enclosed at least 2 letters of recommendation from teachers or tutors at previous art schools.
- Enclosed other supporting documentation that you wish to refer to?
- Made a note of your registration number (received when registered in the Malmö Art Academy application portal)?

Work samples

- Make sure that your work samples comply with the instructions. State title, material, dimensions, year and length (minutes) for video/sound.

THANK YOU FOR YOUR APPLICATION!